

Geneva Road Evangelical Baptist Church
Holiday Bible Club (HBC) Registration Form

Child's Name

Address.....

Telephone number Date of Birth

Email address

Emergency contact name & tel. No.....

Has your child got any medical conditions or allergies we need to know about
(e.g. Asthma, nut allergies etc)

Does your child need to bring any medication to HBC (e.g. inhaler etc)

(If this is so we will need to talk to you about this.)

People who may collect your child (please say here if the child can go home by themselves)

Any other information you think we should know.....

Please let us know if any of these details change.

Under Data Protection legislation the church Charity Trustees of Geneva Road Evangelical Baptist Church are the data Controller and the Church Secretary acts as the Data Protection Officer.

We are collecting information to enable the church to run HBC safely and ensure we can contact you (or other nominated adult) in case of emergency. Data Protection legislation allows us to process this information as we regard it as being in the church's legitimate interest. If you are unable/unwilling to supply the information requested then we will be unable to accept your child at HBC.

The information you supply will be held in paper form in a folder which will be kept securely. Only the church Minister and meeting leaders will have access to this information. The forms will be retained for 5 years after your child has left HBC for safe guarding. We will not pass this information on to anyone else.

If you are concerned about the way your information is being handled speak to the Data Protection Officer. If you are still unhappy you have the right to complain to the Information Commissioners Office.

I give consent for my data to be processed by the church

Signature..... (Parent / Guardian) Date

Full Name.....